

Dear Shaw Customer,

In addition to being good for the environment, recycling is a significant value-added service that we offer our customers. In order to take advantage of this service, we require that you adhere to the following Program Guidelines and Material Quality & Staging Requirements. Eligible Crosspoint Fabrics Reclamation Projects are managed by Shaw Reclamation at a cost per square yard charged to the customer.

### Program Guidelines

- For a recycling project to be eligible as a Crosspoint Project, the project must be:
  - A minimum of 1000 square yards
  - Associated with a replacement order through Shaw in the same or greater quantity
  - Located within the continental U.S. or Canada
- The customer is responsible for preparing the material for shipment.
- The pick-up location must be able to accommodate a 53-foot trailer.
  - Additional required services such as pup trailers, dropped trailers, etc. will be provided as necessary at additional cost. These services are available in the continental United States only.
  - The customer must load the trailer to maximize weight, starting in the nose of the trailer and working toward the rear.
  - Trailers must be clean of any non-carpet debris (i.e. construction waste, cardboard boxes, trash, etc.)
  - A trailer refusal fee will be applied to any project that is not available for pick-up at the scheduled time
- Shaw will not be held liable for any non-conforming material or any charges that arise from non-conforming loads. Any additional costs or liability associated with a non-conforming load will be passed on to the customer.
- To initiate your Crosspoint Fabrics Reclamation Project, please complete and submit the attached [CrossPoint Fabrics Reclamation Project Request Form](#) for eligibility and scheduling purposes. Please email the completed form to: [Bea.brahmbhatt@shawinc.com](mailto:Bea.brahmbhatt@shawinc.com) & [Stephanie.prather@shawinc.com](mailto:Stephanie.prather@shawinc.com). **Please complete and submit the form at least 8 business days prior to the expected pick-up date.**
- Upon receipt and approval of the completed form, Shaw Reclamation will determine the best recycling option for the material.
  - Allow 5 business days for transportation scheduling from quote approval date.
- The project cost will be billed directly to the existing Shaw customer account on a separate invoice.
- Shaw will provide a proof of recycling certificate upon project completion. The certification process may take up to 30 days from the pick-up date.

### Cost of Recycling:

- The cost of recycling will be \$1.00 per square yards for minimum of 1000 square yards.

### Material Quality & Staging Requirements

- Only approved Crosspoint Fabrics wall covering can be included in the project. Other carpet types, carpet pad, or carpet with attached pad will not be accepted.
- Material must be dry and free of non-carpet debris. If trash or other materials are present on the load, trash handling and disposal charges will be applied.
  - Material must not contain vinyl, asbestos, or adhesives containing asbestos.
  - Bio hazardous or contaminated material will not be accepted.
- All material must be staged on pallets no wider than 4ft by 4ft (pallets must be able to be loaded in a trailer side-by-side.)
  - Crosspoint Fabrics wall covering must be cut into strips and then formed into individual rolls. Rolls should be stacked and palletized at least 38" high and no higher than 44".
  - All pallets must be strapped to secure the material during shipment (at least 2 straps, one on each pallet side). Rope or twine can be used for strapping material if necessary.
  - Pallets that come apart in transit may result in additional handling charges.



**Crosspoint Fabrics Project Request Form**

Please email form to: [bea.brahmbhatt@shawinc.com](mailto:bea.brahmbhatt@shawinc.com) and [stephanie.prather@shawinc.com](mailto:stephanie.prather@shawinc.com)

<b>Sales Representative Information:</b>	
Date of Request:	
Sales Specialist Name:	
Sales Specialist Contact Number:	
Sales Specialist Account Number:	
Sales Specialist Area #:	
<b>Customer &amp; Order Information:</b>	
Customer Name:	
Customer Acct Number:	
Mill Order # for Replacement Order	
Mill Order Dollar Amount: (square yards x price per yard)	\$
<b>Reclamation Project Material Information:</b>	
Square Yards Being Recycled: (Note: 1000sy minimum or \$1,000 minimum fee)	
What type of Fiber Wallcovering is being recycled? Polypropylene(PP), Polyester(PET), Blend of PP & PET, Crosspoint Acoustical	<input type="checkbox"/> N6 <input type="checkbox"/> N6.6 <input type="checkbox"/> Mixed <input type="checkbox"/> PET <input type="checkbox"/> PP Crosspoint Acoustical _____ Unknown _____
<b>Reclamation Project Pickup Information:</b>	
Pick Up Type: Check One	<input type="checkbox"/> Live Load <input type="checkbox"/> Trailer Drop
Total # of pallets for pick up:	
Pickup/Drop trailer date requested:	
Has customer received packaging guidelines?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What is the largest container type the pickup Location can accommodate?	53 ft. trailer    26 ft. trailer    40 yd bin    Other
Does truck need to have a lift gate?	
Hours location is open for pick up or drop?	
<b>Reclamation Project Contact Information:</b>	
End Use Customer:	
Pickup address:	
Contact Person at Pickup:	
Contact Information for On-Site Contact @Pickup.	Office: Cell: Email Address:
Name as to be listed on reclamation certificate:	
Email or Mailing Address to send certificate:	
Comments:	